



SEF San Gabriel
Educational
Foundation
Eight schools. Every student. One community.

GRANT APPLICATION *2017/2018 Academic Year*

2017-2018 Board

President

Dr. Chasity Jennings-Nuñez

Vice President

Annual Fund

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Fan Xu

Executive Director

Adela Angiuli

Dear Grant Applicant:

The San Gabriel Educational Foundation is honored to serve the students on all eight campuses in the district. We were pleased to grant the District \$110,000 towards specified programming in the 2016/2017 academic year and are excited about supporting programs and curriculum that will enhance our student's quality education in the future.

Attached is the 2017/18 SEF Grant Application. The deadline for the submission of applications is June 1, 2018. Please feel free to share this application with other SGUSD faculty and staff. More information and the application is available on our website www.seffor8schools.org or by calling the SEF office at 626-451-5465.

SEF will continue to move forward, evolve, and grow as the funding needs of the district change. We want to assure everyone that we will continue the tradition of supporting incredible programs in our district. We are hoping that this grant process presents even more opportunities for participation in all eight schools and that we can directly affect an even greater number of students.

Sincerely,
Dr. Chasity Jennings-Nunez
2017-18 SEF Board President

P.O. Box 1175
San Gabriel, CA 91778

SEFfor8schools.org
info@sef4schools.org

Phone: (626) 451-5465
Fax: (626) 451-5481

The San Gabriel Educational Foundation
is a registered 501(c)(3) non-profit
corporation. Tax ID# 95-4023144



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GRANT APPLICATION

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To fulfill the obligations of the grant you have received and to retain your eligibility for future SEF Grants, please complete this form by July 30, 2018 or earlier. Please return the completed form and attachments to:

San Gabriel Educational Foundation
408 Junipero Serra Dr., San Gabriel, CA. 91776

Please include copies of all receipts for items purchased. **Any equipment purchased with this grant remains the property of the San Gabriel Unified School District. Any monies not spent should be returned to SEF.**

Grantee: _____

School/Department: _____

Name of project: _____

Number of students served by this project: _____

Amount of Grant: \$ _____

Amount of money actually spent on Project: \$ _____

Did your project meet the expectations set forth in your proposal? Yes No

Please comment or describe on outcomes/and or challenges faced _____

Please provide one example of the success of your project (please provide attachment(s)) as applicable: _____

Please explain if your project will be continued next year: _____

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Attachments:

- Receipts
- Example of student work or use of grant-funded materials (photos, website, writing sample, etc.)

Digital photos or electronic files may be sent to: **adela.angiuli@sef4schools.org**



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THE MISSION of the San Gabriel Educational Foundation is to support and enhance quality educational opportunities for the students of SGUSD. Beginning in the 2015/16 academic year, we were excited to introduce a formal grant process for SGUSD teachers, faculty advisors, and non-administrative staff, to fund enrichment opportunities for our K-12 students. The amount of funding available each year is dependent on the success of fundraising activities throughout the previous year. Grant awards may be for the full or partial amount requested and will depend on several factors and selection criteria.

WHO CAN APPLY?

1. All certificated personnel and faculty advisors of officially recognized school clubs in the SGUSD are eligible to apply.
2. A teacher/advisor may submit a maximum of two (2) proposals in an academic year.

SELECTION GUIDELINES

1. Proposals should be student-centered, related to the curriculum or purpose of the course/club and should demonstrate how they will enhance the educational experience of the students.
2. Proposals should be consistent with the current SGUSD curriculum and goals and comply with SGUSD policies and regulations.
3. Grant requests should be for opportunities or programs that are not currently eligible for full funding through the SGUSD.
4. Priority is given to projects with direct student involvement and that will benefit a large number of students. Funds can be used to offset the cost of participation for all of the program participants (e.g. registration fees, admission ticket fees, etc.)

ADDITIONAL INSTRUCTIONS AND RESTRICTIONS

1. Applicants/Recipients must re-apply each year.
2. Proposals for a single site must be signed by the site Principal. Proposals that are for multiple school sites need to be signed by each site's Principal.
3. Grants awarded that include money for technology hardware (i.e. iPads, computers) may require that the equipment remain the property of SEF.
4. Grant funds are not available for projects that are already completed. Salaries, stipends, and individual student scholarships/financial aid are not eligible for funding.
5. Field trip and school assembly proposals can be submitted on an ongoing basis
6. Funded projects must be implemented within the 2017-18 school year.
7. Grant recipients agree to provide SEF with at least one project update (photos, examples of students' work, text for the SEF website, etc.) during the academic year and must fill out the grant evaluation form at the end of the academic year. **Teachers/advisors who fail to complete these two requirements are not eligible for funding the following year and the program/project may be ineligible as well.**

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HOW TO APPLY

Grant applications are available in the SEF office or the application can be printed from the SEF website, www.seffor8school.org Please submit the original proposal form with the necessary signatures via the USPS, email, inter-district mail or in person to the SEF office. Please call to ensure receipt of documents in our office. Only complete proposals will be considered.

SELECTION CRITERIA

- Motivates and inspires students to achieve academic excellence
- Exposes students to unique, creative, or enriching experiences that may not be available through the regular academic courses or may not be available due to economic and social limitations.
- Fosters diversity and a better understanding of the community and world outside of their own.
- Objectives are well defined and measurable
- Materials or equipment directly support the proposed activities and are relevant and appropriate.

Submit proposal forms by Friday, June 1, 2018 to:

San Gabriel Educational Foundation
Attn: Adela Angiuli
408 Junipero Serra Drive
San Gabriel, CA 91776

626-451-5465

Email: adela.angiuli@sef4schools.org

Notifications will be mailed within 60 days of the receipt of the completed application. Applications may be submitted throughout the academic year and will be considered based on available funds.



Applicant Name(s)	
Contact Information <i>Telephone:</i> <i>Email:</i>	
School size	
Department or Club Name	
Title of Project/Program	
Grade Level(s) Served Number of Students Served	
Grant \$ Amount Requested	
Other sources of funding available for this project/program? Dollar Amount?	
Are District Funds available for this project/program?	

Required Statement:

I agree to provide SEF with at least one project update (photos, examples of students' work, text for the SEF website, etc.) during the academic year and fill out the grant evaluation form at the end of the academic year. I understand that all equipment and/or instructional material purchased with this grant are not the property of the teacher but the school, district and/or SEF. I agree to return any unused funds to SEF at the end of the academic year.

SIGNATURES:

Applicant Signature(s)

Principal(s) Signature

Date: _____

Date: _____

I (We) have read and approve of this proposal and agree that it meets with the District's goals and would benefit students

Purpose: Describe the purpose of your project

Description: Describe the project or program, including the activities and methods of instruction. The following questions can be used to help guide your response:

How will this project/program benefit the students?

What activities will be included?

Does this project/program expand on existing standard curriculum? If so, how?

Is this a program that you anticipate will continue beyond this year?

Measurement of Success: How will you measure the success of your proposed project?

Budget: Include an itemized listing with instructional materials, equipment, fees associated with the program, etc. Please remember funds cannot be used for salaries, stipends, or individual student scholarships/financial assistance. Funds can be used to off set the cost of participation for all of the program participants. Please be as thorough as possible and include a copy of any estimates received.

Additional Information (optional): Use this space to add any additional information.